



ASTLEY V.I.P AMATEUR BOXING CLUB **CONSTITUTION**

I. NAME

The name of this Club shall be Astley V.I.P Amateur Boxing Club.

II. AIMS AND OBJECTIVES OF THE CLUB

The club was formed to provide an organised and competitive club for people who are interested in amateur boxing. The Club is dedicated to encouraging participation in amateur boxing whilst at the same time maintaining the fun and enjoyment that should be associated with any amateur sport. It shall also be dedicated to the development and pursuit of fair play and respect for others through the study, appreciation and practice of the art and science of amateur boxing through organised practice and competitive tournaments.

III. MEMBERSHIP

Membership of the club will be open to any person between the ages of nine (9) and thirty four (34) - regardless of sex, religion, national origin, race or colour. Due to the nature of the sport people with physical or mental disabilities may be refused entry to the Club at the discretion of the committee. Membership of persons under nine years of age is at the discretion of the coaching staff.

IV. TRAINING FEES

All members will be required to pay a training fee each time they attend a gym session. Training fees will be as follows;

- **Junior Members** (9 – 16 yrs) £2.00 per session
- **Senior Members** (17 – 34 yrs) £2.50 per session

Training fees may be reviewed periodically by the committee.

V. CLUB OFFICIALS

A committee shall conduct the Club's administration. The committee shall consist of the following officers;

- Club Leader
- Secretary
- Treasurer
- Head Coach
- Assistant Coaches
- Matchmaker

VI. CLUB OFFICIALS DUTIES

- **Club Leader**

The Club Leader shall be the highest-ranking officer of the Club and shall have full discretion over the Club's operations. The Club Leader is responsible for;

- * delegating authority within the club
- * ensuring that all club officials do their job to a high standard
- * remaining aware of the financial status of the Club

- **Secretary**

The Club Secretary shall be responsible for;

- * recording and circulating the minutes of all meetings
- * maintaining Club records
- * acting as first point of contact for the Club
- * ordering club equipment when required
- * ensuring that competition entry forms are completed and returned on time
- * supervising the publicity of the Club with local publications

- **Treasurer**

The Treasurer shall be responsible for;

- * administering the Club's finances
- * managing the Club's funds
- * ensuring all training fees are paid into the Club bank account
- * supervising the Club's expenditure

- **Head Coach**

The Head Coach is the highest ranking coach in the Club and shall have overall responsibility for the other coaches. He shall be responsible for;

- * setting training schedules
- * ensuring that the other coaches are fulfilling all their obligations to the Club
- * making travel arrangements for members of the Club to reach competitions
- * ensuring that boxers are supervised at competitions

- **Assistant Coaches**

The Assistant Coaches shall be responsible for;

- * setting training schedules in the absence of the Head Coach
- * attending competitions with the Head Coach
- * supervising boxers at competitions in the absence of the Head Coach

- **Matchmaker**

The Matchmaker is responsible for;

- * maintaining boxers records and team list
- * mailing out team lists to other clubs
- * acting as point of contact for other clubs matchmakers

VII. MEETINGS

Committee Meetings will take place quarterly on the first Wednesday of February, May, August and November each year. Extra meetings will be arranged outside these dates if required.

VIII. THE CONSTITUTION

Changes to the Constitution can be implemented if approved by the committee with a two-thirds majority vote. Members wishing to make changes to the Constitution should request alterations at any Committee Meeting.

IX. CLUB COMPLAINTS PROCEDURE

This procedure has been created to allow Club Members to raise complaints about issues, which might include the following;

- the safety of club activities
- poor standards of instruction or coaching
- the standard of Club equipment
- poor club administration

Complaints by Club Members can be made to any member of the Committee who will then raise the complaint at the next Committee Meeting where the matter will be discussed. If the Club Member is not happy with the decision made he may put his complaint in writing to the Club President and may then be invited to the next Committee Meeting to put forward his complaint in person.

X. DISCIPLINE

The Committee will deal with any disciplinary matters arising and their decision will be final. The Committee will be responsible for reporting any decisions on disciplinary matters back to the Club Members. If an individual wishes to appeal against a disciplinary decision he must do so in writing within 10 days of the date when the decision was made. Any written appeal must be addressed to the Club President.

Constitution Adopted 28th April 2009

Mr Damian Jones
(*Club Leader / Head Coach*)

Mrs Maureen Jones
(*Club Secretary / Treasurer*)